



KING EDWARD VI HANDSWORTH SCHOOL

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Registered Charity No: 529051

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Dear Parent,

As you are aware, the Year 9 examinations will be taking place in the week commencing 4th May. The following regulations have been carefully explained to the pupils, but I would also like to make you aware of them to ensure we achieve the utmost efficiency in this examination period.

The regulations are as follows:

Registrations: 8.35 a.m. and 1.25 p.m. (as normal)

If you are ill: please telephone the school on 0121 554 2342 before 8.15am.

Drinks: only water can be taken into the examination room. It must be in a clear, unlabelled bottle.

Stationery: pens, pencils, etc. should be carried in a clear plastic bag or pencil case. You are responsible for providing all the equipment needed. **Black ink only** should be used.

Calculators: you must provide these. Memories must be cleared and you must ensure that the lids are removed.

Correcting fluid and ink erasers: these are not allowed.

School bags and valuables: these must be placed in the locker on arrival at school.

Behaviour: talking, message writing or any inappropriate behaviour during an examination will result in the paper being cancelled and the pupils involved will be referred to Mrs Begum.

Yours sincerely,

Mrs M Begum

Pupil Achievement Leader Year 9