



KING EDWARD VI HANDSWORTH SCHOOL

Rose Hill Road Handsworth Birmingham B21 9AR

Telephone: Office 0121 554 2342

Fax: 0121 554 3879

Email: office@kingedwardvi.bham.sch.uk

www.kingedwardvi.bham.sch.uk

Registered Charity No: 529051

20th January 2010

Dear Parents,

Year 7 Ludlow Trip, 4th March 2010

As you may be aware, Thursday 4th March has been designated a whole school activity day. The History and ICT departments are planning to take Year 7 to visit the medieval town of Ludlow in Shropshire. Girls have already researched the area as part of a unit of work in ICT, whilst our KS3 History course involves a study of England in the Middle Ages. We hope to spend part of the day at Ludlow castle itself, a fine medieval ruin, and will also be having a guided tour of the historic town.

The cost of the visit will be £12 per pupil and this should be paid by cheque, if possible, and put in an envelope. Please write your daughter's name and form, the visit destination and code on the back of the cheque, also on the front of the envelope and give to Mrs Danks. Return of payment and consent form is due by **Friday 12th February**. The school does have funds available for those who may need assistance meeting the cost of the trip. Further details are available upon request.

On the morning of the trip girls should go straight to the gym to register at **8:30am**. We hope to return to school by **4:30pm**, traffic permitting. Please could you arrange for your daughter to be collected from the Hall Road entrance. We would politely request that parents leave sufficient space for three coaches to pull in and that girls share lifts where possible in order to minimise congestion. They may bring a little spending money for souvenir shopping, if time allows, and should also bring a packed lunch. They will be responsible for their own valuables (mobile phones, cameras etc) and should carry any medication they may need during the day. Finally, given the unpredictability of the weather, please can you ensure that your daughter has a **waterproof coat** and that she wears **sensible shoes**. Much of the day will be spent outside and there will be a considerable amount of walking involved!

We hope that the day proves to be both enjoyable and educationally worthwhile.

Yours faithfully,

Miss J.E. Smith and Miss K. Limb
History Department

**KING EDWARD VI HANDSWORTH SCHOOL
CONSENT FORM – SCHOOL DAY VISITS**

Destination LUDLOW		Department HISTORY/ICT			Code		
Aims and objectives Activities VISIT TO THE CASTLE AND WALK IN THE TOWN – RELATES TO STUDY OF MEDIEVAL TOWNS AND CASTLES							
Year group(s) Form(s) YEAR 7				Expected number in party 131			
Group Leader (to whom any correspondence should be addressed) MISS J SMITH AND MISS K LIMB							
Other teachers/supervising adults MISS L WHEELER, MISS S BROWN, MRS E BROWN, MR M THOMPSON, MRS J HOLDEN, MS A LLOYD							
First aid provision STAFF HAVE EPIPEN TRAINING AND BASIC FIRST AID							
Departure	Day THURSDAY	Date 4 TH MARCH	Time 8.30am	Parents please note. All visits leave promptly. Please allow sufficient time for your journey to the point of departure.			
From: Hall Road							
Return	Day	Date	Time 4.30pm	Parents please note Every attempt will be made to arrive promptly. Please note this time and meet the visit on time. Thank you			
To: Hall Road							
Transport	Minibus		Coach*	•	Train*		Plane*
	Underground		Boat*		Foot		Car
Company* JOHNSONS COACHES							
Route details							
Please bring	Clipboard/Writing materials / bag / small amount of spending money /sensible footwear / waterproof clothing / camera						
Please wear	Casual clothing						
Cost £12 Please pay by cheque, if possible, and put it in an envelope. Put your daughter's name and form, the visit destination and code on the back of the cheque & also on the front of the envelope and give to Mrs Danks. Return of Payment and consent form is due by: FRIDAY 12TH FEBRUARY							
I have read, and will abide by, the Governors' Policy on School Visits							
Signed		Organiser			Date		
I give my permission for this visit to take place							
Signed		Headmistress			Date		

PLEASE RETURN THE SECTION BELOW ALONG WITH PAYMENT

Destination Ludlow		Code		Cash/cheque enclosed £	
I agree to my daughter taking part in the above visit and all activities described. I note the following conditions:					
<ul style="list-style-type: none"> ◆ once a commitment to go on a visit has been made, this must be honoured; ◆ my daughter will be at the starting point on time and will be met at the stated time; ◆ my daughter may not be under the direct supervision of staff at all times; ◆ school rules apply during the visit, that she will be subject to any local laws and that, in event of serious misbehaviour, I may be required to collect her or pay for her journey home in advance of the group; ◆ staff cannot be responsible for my daughter's property and she should not bring valuables; 					
I agree to her receiving emergency medical treatment, including blood transfusions and anaesthetics, as considered necessary by any medical authorities present in the event of illness. I note that every effort will be made to contact me.					
I understand that we shall receive any surplus if it is over £5 but that we may be liable for any deficit over £5.					
Insurance - I understand that my daughter is covered for Personal Accident and that additional insurance is provided by <i>Alexander and Alexander /</i>					
Daughter's name		Form			
Details of my daughter's medical conditions are					
I will ensure that my daughter carries with her any medication including Inhalers and Epipen that she requires.					
Signed		Father/Mother/Guardian		Date	
Emergency telephone numbers during the visit					