



KING EDWARD VI HANDSWORTH SCHOOL

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Registered Charity No: 529051

1st April 2010

Dear Parents,

The GCSE examinations are now only a few weeks away and we would like to inform you of the arrangements for your daughter's final term in Key Stage 4. Please keep this letter somewhere safe.

Study Leave

Study leave begins at **12.20pm** on **Thursday 27th May**. There will be blocks of study leave for the examinations which take place before this. Please see the attached table. Staff are now completing syllabuses and setting tests and practice questions in order to help your daughter prepare for the examinations. Homework will be mainly revision; please help your daughter by testing and supporting her.

National Record of Achievement

Your daughter will be presented with her Record of Achievement on **Monday 17th May**.

Examination Timetable

Each pupil will be issued with an examination timetable from each of the boards. It is essential that these are carefully read and followed. Please put a copy in a prominent position in your house and make a note in your diary. In the meantime, there is a master copy of all the summer examinations on the school website:

<http://www.kingedwardvi.org/exam-forms/>

Punctuality

If examinations are missed, they cannot be taken at another time. Late arrival may mean that girls may not sit the paper or that the board refuses to mark it. Extra time is only allowed in a genuine emergency; forgetfulness, oversleeping and misreading the timetable do not count.

Registration

Registration during the examination period is at **8.35am** and **12.20pm**. Examinations begin at 9.00am and 1.00pm, so please ensure your daughter arrives promptly for registration. For security reasons **bags and mobile phones must be placed in lockers upon arrival at school**.

GCSE results

Results day is **Tuesday 24th August**. This is a different day of the week to previous years. Your daughter may collect her results between **10.00am and 12.00pm**. Please use the **Hall Road entrance**.

Returning of books and past papers

Text books are expensive items and should be brought into school according to the schedule overleaf. Please make sure all books are in good condition and clearly named. Parents will be billed for books not returned or returned in poor condition.

Work experience

All girls are expected in school at the normal time on **Monday 5th July** for the de-briefing session, unless their work experience has been moved to take place at this time.

Holidays

Your daughter will enjoy an extended holiday this year from **Tuesday 6th July**. The autumn term for Lower Sixth students will begin on **Friday 3rd September**.

And finally, we rely on our Year 11 girls, with backing from school and home, to take this last term sensibly and to do their best. We would like to thank you for your continued support and assure you that we are here to help if you need us. We look forward to celebrating with you on Results Day.

Yours sincerely,

Dr Elspeth V Insch OBE

Miss K Limb

Headmistress

Pupil Achievement Leader Year 11

Subject	Date of book return
Dance	Wednesday 19 th May
English Literature	Tuesday 25 th May
Chemistry	Wednesday 26 th May (if not re-sitting objective tests)
Physics	Friday 28 th May (if not re-sitting objective tests)
French	Monday 14 th June
History	Tuesday 15 th June
German	Wednesday 16 th June
Geography and Religious Studies	Thursday 17 th June
Music	Friday 18 th June
Mathematics	Monday 21 st June
Textiles and Drama	Tuesday 22 nd June
Food Technology	Wednesday 23 rd June
ICT and Science objective tests (if re-sitting)	Monday 28 th June