



# **KING EDWARD VI HANDSWORTH SCHOOL**

*Rose Hill Road Handsworth Birmingham B21 9AR*

---

Telephone: Office 0121 554 2342

Fax: 0121 554 3879

Email: [office@kingedwardvi.bham.sch.uk](mailto:office@kingedwardvi.bham.sch.uk)

[www.kingedwardvi.bham.sch.uk](http://www.kingedwardvi.bham.sch.uk)

Registered Charity No: 529051

May 2011

Dear Parents,

The GCSE examinations are now only a few days away and we would like to inform you of the arrangements for your daughter's last days in Key Stage 4. Please keep this letter somewhere safe.

## **Study Leave**

Study leave begins at **12.20pm** on **Friday 13<sup>th</sup> May**. Staff are now completing syllabuses and setting tests and practice questions in order to help your daughter prepare for the examinations. Homework will be mainly revision; please help your daughter by testing and supporting her.

## **National Record of Achievement**

Your daughter will be presented with her Record of Achievement on **Friday 13<sup>th</sup> May**.

## **Examination Timetable**

Each pupil has been issued a timetable from each of the boards. It is essential that these are read carefully and followed. Please put a copy in a prominent position in your house and make a note in your diary. There is a master copy of all the summer examinations on the school website: <http://www.kingedwardvi.org/exam-forms/>

## **Punctuality**

If examinations are missed, they cannot be taken at another time. Late arrival may mean that girls may not sit the paper or that the board refuses to mark it. Extra time is only allowed in a genuine emergency; forgetfulness, oversleeping and misreading the timetable do not count.

## **Registration**

Registration during the examination period is at **8.35am** and **12.20pm**. Examinations begin at 9.00am and 1.00pm, so please ensure your daughter arrives promptly for registration. For security reasons **bags and mobile phones must be placed in lockers upon arrival at school**.

## **Dress Code**

The dress code is non-uniform, although necklines and hems are to be decent, as per the school rules.

## **GCSE results**

Results day is **Thursday 25<sup>th</sup> August**. Your daughter may collect her results between **10.00am and 12.00pm**. There will be a one-way system in operation; please enter through the **Rose Hill Road entrance** and exit through the **Hall Road entrance**.

If you are unable to collect the results at this time please give our Exams Secretary, **Miss Rogers**, a SAE before Results Day. You may also provide written permission for someone else to collect the results on your behalf. However, results **will not** be given to anyone without written permission on 25<sup>th</sup> August.

We would like to remind you that pupils must meet the grade and subject requirements in order to continue to Sixth Form. Any special circumstances must be relayed to Miss Limb in the first instance well in advance of Results Day. Unfortunately no special consideration will be allowed on the day itself.

### **Returning of books and past papers**

Text books are expensive items and should be brought into school according to the schedule overleaf. Please make sure all books are in good condition and clearly named. Parents will be billed for books not returned or returned in poor condition.

### **Work experience**

All girls are expected in school at the normal time on **Monday 18<sup>th</sup> July** for the de-briefing session.

### **Holidays**

Your daughter will enjoy an extended holiday this year from **Tuesday 19<sup>th</sup> July**. The autumn term for Lower Sixth students will begin on **Monday 5<sup>th</sup> September**.

And finally, we would like to thank you for your continued support and assure you that we are here to help if you need us. We look forward to celebrating with you on Results Day.

Yours sincerely,

Dr Elspeth V Inch OBE

Headmistress

Miss K Limb

Pupil Achievement Leader Year 11

<b>Subject</b>	<b>Returning</b>	<b>Date of book return</b>	<b>Location of book return</b>
Biology	Text book	Thursday 19 <sup>th</sup> May (unless re-sitting B1)	Biology prep room
Drama	Text book	Wednesday 25 <sup>th</sup> May	Drama Studio
English Literature	Lord of the Flies/Of Mice and Men/To Kill a Mockingbird	Tuesday 24 <sup>th</sup> May	To your subject teacher
Chemistry	Text book	Friday 20 <sup>th</sup> May (unless re-sitting)	Chemistry Prep Room
French	Text book	Thursday 19 <sup>th</sup> May	Filing cabinets outside Languages Office
History	Germany and medicine text books	Tuesday 14 <sup>th</sup> June	Room 31
ICT	Text book	Thursday 16 <sup>th</sup> June	CR1 if Mrs Brown; CR2 if Mr Thompson
German	Text book	Monday 27 <sup>th</sup> June	Filing cabinets outside Room 30
Geography	OCR Geography text book	Friday 17 <sup>th</sup> June	Your teacher's box outside the Geography/History office
Music	Anthologies and CD	Tuesday 17 <sup>th</sup> May	Keyboard Room
Mathematics	Text books, homework books and past papers	Tuesday 21 <sup>st</sup> June	Boxes on filing cabinets outside Room 25
Physics	Text book	Friday 27 <sup>th</sup> May	Physics Prep Room
Religious Studies	Text book	Tuesday 14 <sup>th</sup> June	RS Office
Technology	Nelson Thornes Textbook	Friday 6 <sup>th</sup> May	To your subject teacher