



KING EDWARD VI HANDSWORTH SCHOOL FOR GIRLS

2018 Provider Access policy

Document Control

Document Ref:		Date Implemented:	April 2018
Version:	1	Date Modified:	
Revision due date:	April 2020		
Governor Committee and date (where applicable)	Welfare		
Reviewed by:	N Murrall	Sign and Date:	19.04.2018
Authorised by:		Sign and Date:	

Related Documents/Policies

Reference	Title
	CEAIG policy

Nicola Murrall (Assistant Headteacher with responsibility for CEAIG) is responsible for reviewing and updating this procedure.

King Edward VI Handsworth School for Girls Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact

Nicola Murrall : Assistant Headteacher with responsibility for CEAIG

Telephone: 01215542342

Email: office@kingedwardvi.bham.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers such as our annual careers fair, Year 9 options evening and Year 11 parent's evening.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 8		Parent's Evening	
Year 9	Parent's Evening	KS4 options event Careers fair	
Year 10			Parent's Evening
Year 11	Assembly on opportunities post 16 Parent's Evening	Post 16 evening Careers Fair	
Year 12	Higher Education Fair Assemblies on opportunities post 18.		UCAS Launch Day
Year 13	Parent's Evening		

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature to be used within Careers Resource Bank within the Sixth Form and the school library, which is managed by the school librarian. These resources are available to all students at lunch and break times.

Approval and review

Approved [date] by Governors at Welfare Committee

Next review: April 2020

Signed: N Murrall

Chair of Governors D Wheeldon

Head teacher A Whittall